**Parent Engagement Plan**

**School: Ayden Elementary School Year: 2024-2025**

**\*Section 1118C – Documentation may include invitations, meeting agendas, sign-in sheets, minutes, calendars, etc.**

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| **Requirements** | **Date(s)** | **Events/Activities** | **Documentation** |
| * Annual Meeting to inform parents that your school is in a Title I Program | September 19, 2024 | PTA First General Meeting  Annual Title 1 Meeting  Curriculum Night | Alert Now Message  Class Dojo  Ayden Facebook/Website  Sign-In Sheets  PowerPoint Presentation (PDF)  PTA/Annual Title 1 Agenda Handout |
| * Explain how parents are involved in supporting Parent Engagement Policy and Comprehensive School Plans | School Improvement Team- third Wednesday of the month  School Team Meetings-second Wednesday of the month  PTA Executive/General - first Thursday of the month | Monthly SIT Meetings  Monthly PTA Executive Board/General Meetings | Comprehensive School Improvement Plan Meetings- Agenda with Minutes  School Teams’ Meetings- Agenda with Minutes  PTA Executive Board Minutes  Ayden Facebook/Website |
| * School’s responsibility to provide a high-quality curriculum in a supportive and effective learning environment. How do you inform parents about the PCS School-Parent Compact | School Improvement Team Meetings-monthly-third Wednesday  Grade Level PLC- weekly  Open House- August 22, 2024  Annual Title 1 Meeting-  September 19 , 2024 | School Improvement Team Summer Planning Meetings- June 25, July 23, and August 15  PTA First General Meeting  Annual Title 1 Meeting  Grade Level Parent Meetings  Sending home the Title 1 brochure to parents during the Annual Title 1 Meeting, in the Wednesday folder, and posted on the school’s website  Curriculum Night- K-5 | School Improvement Team Agenda with Minutes  PTA-Annual Title 1 Invitation, Agenda, and PowerPoint Presentation  Sign-In Sheets  Copy of the Title 1 Brochure  Ayden Facebook/Website |
| * Communication between teacher and parents on an on-going basis regarding their child’s achievement, progress reports or opportunities to volunteer. Explain your school process. | August 2024-June 2025  Ongoing  Daily  Weekly  Each nine weeks-Progress Report and Report Card  Spring and Fall Conference-Dates TBA | Weekly Wednesday Folder  Class Dojo  Student work samples/assessments in Wednesday Folder  Nine Weeks’ Progress Report & Report Card  Fall/Spring Conferences  Individualized Reading Plan (IRP)  mClass Home Connect Letter  PST/ Tier meetings  Fall/Spring Book Fair  PTA Meetings or Events  Parent Workshops  Classroom/ School Volunteering  Penguin Patch Shop  Bingo/Basket Auction  Field Day | Ayden Planner  Wednesday Folder  Class Dojo  Progress Report/Report Card  Sign-In Sheets  Parent Contact Logs  Forms with Parent Signature  Invitations  Parent Notices/Invitations  Alert Now  Ayden Facebook/Website |
| **Requirements** | **Date(s)** | **Events/Activities** | **Documentation** |
| * Parent engagement training that support parents in helping their child at home   \* List parent workshops | September 19, 20024  October 16, 2024  November 7, 2024  December 17, 2024  April 1, 2025  September 2024- June 2025 | K-5 Curriculum Night  Literacy/Vocabulary Night with Book Fair  STEM Night  Horizons/RTA/Reading Comprehension with Winter Concert  Math EOG Night  Ayden Website for useful resources/links | Notices/Invitations  Agendas  PowerPoint Presentation  Handouts  Sign-In Sheets  Ayden Facebook/Website  Alert Now  Class Dojo |
| * Information related to school and parent programs,   How does the school present information to parents in a language that they understand? | July 2024-June 2025  ongoing | An interpreter will be available at meetings when needed. Written communication will be translated and sent home when needed too.  Pre K, Title 1, ESL, EC, Speech, OT, PT, PTA Meetings, Curriculum Night, Grade Level Parent Nights, Title 1 Workshops | The following will be in the guardian’s home language when needed.  Notices/Invitations  Agendas  Handouts  Alert Now  Ayden Website  Class Dojo |
| * **Parent Communication:**   Explain how the schools enhance the home-school relationship and keeping them informed about school activities | August 2024-June 2025  ongoing | PTA Newsletters  School/Classroom Newsletters  Weekly Wednesday Folder  Class Dojo  Email  Notes/Notices  Alert Now  Ayden Facebook/Website | PTA Newsletters  School/Classroom Newsletters  Weekly Wednesday Folder  Class Dojo  Notices/Invitations  Email correspondences  Notes  Alert Now  Ayden Facebook/Website |