**Parent Engagement Plan**

**School: Ayden Elementary School Year: 2024-2025**

**\*Section 1118C – Documentation may include invitations, meeting agendas, sign-in sheets, minutes, calendars, etc.**

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| **Requirements** | **Date(s)** | **Events/Activities** | **Documentation** |
| * Annual Meeting to inform parents that your school is in a Title I Program
 | September 19, 2024 | PTA First General MeetingAnnual Title 1 MeetingCurriculum Night | Alert Now MessageClass DojoAyden Facebook/WebsiteSign-In SheetsPowerPoint Presentation (PDF)PTA/Annual Title 1 Agenda Handout |
| * Explain how parents are involved in supporting Parent Engagement Policy and Comprehensive School Plans
 | School Improvement Team- third Wednesday of the monthSchool Team Meetings-second Wednesday of the monthPTA Executive/General - first Thursday of the month | Monthly SIT MeetingsMonthly PTA Executive Board/General Meetings | Comprehensive School Improvement Plan Meetings- Agenda with MinutesSchool Teams’ Meetings- Agenda with MinutesPTA Executive Board MinutesAyden Facebook/Website |
| * School’s responsibility to provide a high-quality curriculum in a supportive and effective learning environment. How do you inform parents about the PCS School-Parent Compact
 | School Improvement Team Meetings-monthly-third WednesdayGrade Level PLC- weeklyOpen House- August 22, 2024Annual Title 1 Meeting-September 19 , 2024 | School Improvement Team Summer Planning Meetings- June 25, July 23, and August 15PTA First General MeetingAnnual Title 1 MeetingGrade Level Parent MeetingsSending home the Title 1 brochure to parents during the Annual Title 1 Meeting, in the Wednesday folder, and posted on the school’s websiteCurriculum Night- K-5 | School Improvement Team Agenda with MinutesPTA-Annual Title 1 Invitation, Agenda, and PowerPoint PresentationSign-In SheetsCopy of the Title 1 BrochureAyden Facebook/Website |
| * Communication between teacher and parents on an on-going basis regarding their child’s achievement, progress reports or opportunities to volunteer. Explain your school process.
 | August 2024-June 2025OngoingDailyWeeklyEach nine weeks-Progress Report and Report CardSpring and Fall Conference-Dates TBA | Weekly Wednesday FolderClass DojoStudent work samples/assessments in Wednesday FolderNine Weeks’ Progress Report & Report CardFall/Spring ConferencesIndividualized Reading Plan (IRP)mClass Home Connect LetterPST/ Tier meetingsFall/Spring Book FairPTA Meetings or EventsParent WorkshopsClassroom/ School VolunteeringPenguin Patch ShopBingo/Basket AuctionField Day | Ayden PlannerWednesday FolderClass DojoProgress Report/Report CardSign-In SheetsParent Contact LogsForms with Parent SignatureInvitationsParent Notices/InvitationsAlert NowAyden Facebook/Website |
| **Requirements** | **Date(s)** | **Events/Activities** | **Documentation** |
| * Parent engagement training that support parents in helping their child at home

\* List parent workshops  | September 19, 20024October 16, 2024November 7, 2024December 17, 2024April 1, 2025September 2024- June 2025 | K-5 Curriculum NightLiteracy/Vocabulary Night with Book FairSTEM NightHorizons/RTA/Reading Comprehension with Winter ConcertMath EOG NightAyden Website for useful resources/links | Notices/InvitationsAgendasPowerPoint PresentationHandoutsSign-In SheetsAyden Facebook/WebsiteAlert NowClass Dojo |
| * Information related to school and parent programs,

How does the school present information to parents in a language that they understand? | July 2024-June 2025ongoing | An interpreter will be available at meetings when needed. Written communication will be translated and sent home when needed too.Pre K, Title 1, ESL, EC, Speech, OT, PT, PTA Meetings, Curriculum Night, Grade Level Parent Nights, Title 1 Workshops | The following will be in the guardian’s home language when needed.Notices/InvitationsAgendasHandoutsAlert NowAyden WebsiteClass Dojo |
| * **Parent Communication:**

Explain how the schools enhance the home-school relationship and keeping them informed about school activities | August 2024-June 2025ongoing | PTA NewslettersSchool/Classroom NewslettersWeekly Wednesday FolderClass DojoEmailNotes/NoticesAlert NowAyden Facebook/Website | PTA NewslettersSchool/Classroom NewslettersWeekly Wednesday FolderClass DojoNotices/InvitationsEmail correspondencesNotesAlert NowAyden Facebook/Website |